

How to access data that can be helpful for your community

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Baltimore Learning Collaborative
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**COMMUNITY
LAW CENTER**

LAWYERS FOR
NEIGHBORHOODS
& NONPROFITS

About Community Law Center

Our mission is to provide legal services to community and nonprofit organizations throughout Maryland to promote stronger and more vibrant neighborhoods.



Agenda

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This session will share some tips for how and where to get community data - on property owners and how to contact them, vacant buildings, code violations, green spaces that might be available for Adopt-a-Lot, and more - for free, to help you better advocate for, and understand, your community.



Disclaimer



This workshop is for informational purposes only and shall not be construed as legal advice.



Your attendance at this workshop does not make you or your organization a client of the Community Law Center.

The community is a data source

- ▶ Make sure to document and build a record of nuisance conditions
- ▶ Talk to neighbors
- ▶ Keep a log of issues
- ▶ Take pictures
- ▶ Report Code violations to the City
 - ❖ 311 by phone or online:
<http://www.baltimorecity.gov/311-services>

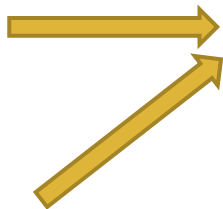


Data Search Tool: BOLD

6

- ▶ Baltimore City Open Land Data (BOLD): <https://bniajfi.org/bold/>

Search
by
address



Search by
owner

Baltimore City Open Land Data

Search by address

Search by owner

Property Look Up

Property Information

Property Events

Liquor Licences

Reference Layers

Show on Table

2 km

Three ways to search property information

- ▶ Ways to use BOLD:
 - ▶ **Property Look-up:** detailed information on a single property
 - ▶ **Property Search:** search specific information that might be common to multiple properties such as owner name, owner address, last sold date
 - ▶ **Property Events:** Search for all properties with citations, violations, VBNs, Permits, Tax Sales, Foreclosures, Tax Credits or Vacants 2 Values properties (returns 500 results)

Property Look Up

The screenshot displays the Baltimore City Open Land Data website. On the left is a map with a blue rectangle highlighting a property. On the right is a sidebar with the following sections:

- Street View**: Includes a photo of the property at 2503 WINCHESTER ST and navigation buttons for 'Left' and 'Right'.
- Property Details**: A tabbed interface.
- Details**: A section titled 'Property Look Up' with the address '2503 WINCHESTER ST'.
- Violations**: Lists a notice with the following details:
 - Notice Number: 1110918A
 - Notice Date: 7/3/2014
 - Status: ABATEIncludes a 'Download all Violations' link.
- Foreclosure Filings**: Lists a filing with the following details:
 - Filing Date: 2/27/2018
 - Case Number: 24C18000977
 - Case Type: Tax
 - Plaintiff: Stonefield Investment Fund IV LCC
 - Defendant: Winchester Equities LLC, et al
 - Partial Cost:Includes a 'Download all Foreclosure Filings' link.
- Citations**: A section header.
- Tax Lien Sales**: A section header.
- Property Information**: A section header.
- Show All**: A button with a 'Download All' link next to it.
- Discussion**: A section header.

At the bottom left of the map area, the text reads: 'Community Law Center, Inc. All Rights Reserved.'

Details related to this property can be expanded for each section

Property Look Up - Show all

The screenshot shows a web browser window displaying the BOLD website. The main content area is titled 'STREET VIEW' and shows a street view image of 2503 WINCHESTER ST. Below the street view is a 'DETAILS' section with a table of violations. The table has three columns: Notice Number, Notice Date, and Status. There are two rows of data. Below the table is a 'Foreclosure Filings' section and a 'Citations' section. A yellow arrow points to the 'Show All' button in the bottom right corner of the page.

Notice Number	Notice Date	Status
1110918A	7/3/2014	ABATE
1146184A	9/19/2014	ABATE

Show all
will display
historic
data for
property

Property Information

Property Look Up

Property Information

6 records found

Owner Occupancy :
Enter Text

Owner Name :
2012 MUNICIPAL INVESTMENTS LLC

Owner Address :
Enter Text

Exemption Class Code :
Enter Text

Description of Exemption Class Code :
Enter Text

Land Use :
Enter Text

Year Built :
Enter Text

Last Inspection :
Enter Text

Last Assessed :
Enter Text

Name of new owner after sale (or transfer) :
Enter Text

How Conveyed Code :
Enter Text

Last Sold Date :
Enter Text

Amount Paid :
Enter Text

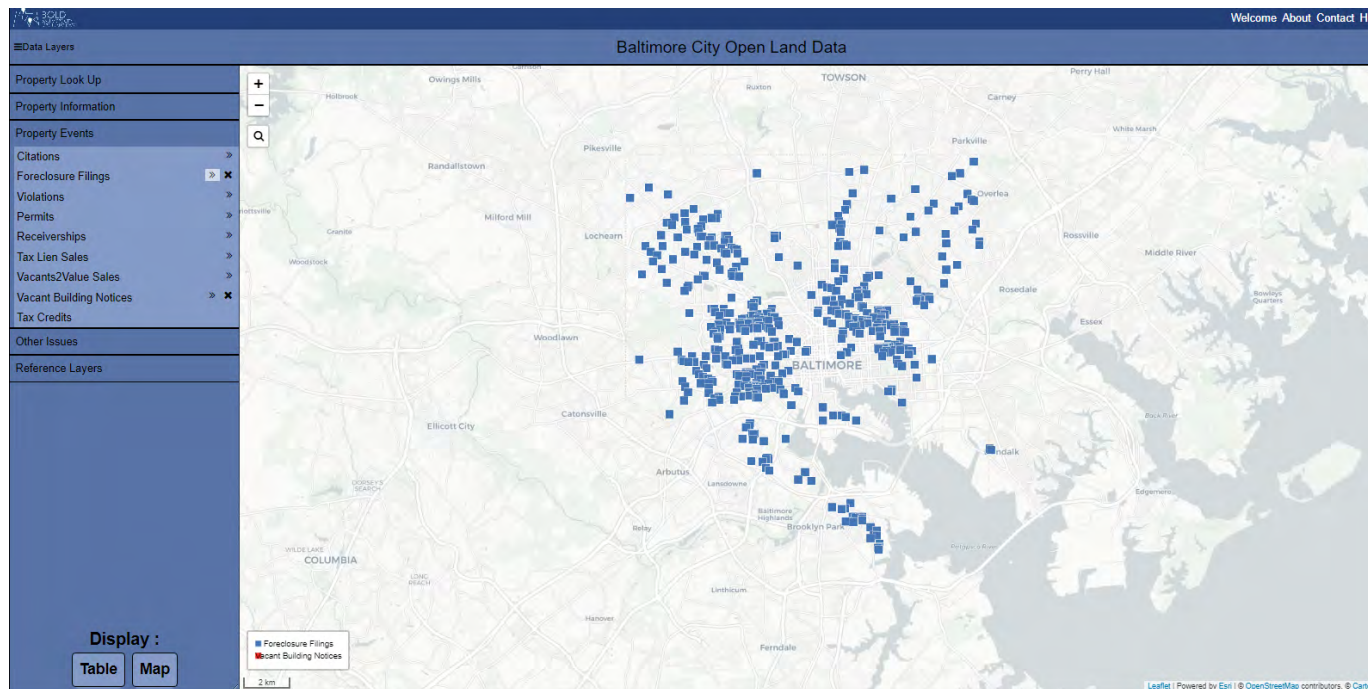
Mortgage Amount :
Enter Text

Display :
Table Map

BALTIMORE

All
properties
owned by
Municipal
Investments
2012

Property Events Search



Search for all parcels with a foreclosure filing (max 500 results)

Property Events- Table View

The screenshot shows the 'Baltimore City Open Land Data' application interface. On the left is a sidebar with a 'Data Layers' menu containing categories like Property Look Up, Property Information, Property Events, Citations, Foreclosure Filings, Violations, Permits, Receiverships, Tax Lien Sales, Vacants2Value Sales, Vacant Building Notices, Tax Credits, Other Issues, and Reference Layers. The main content area is titled 'Table View' and includes instructions: 'Sort tables by clicking a columns title', 'Sort multiple by holding the shift key', and 'Filter tables using the white boxes'. Below this, there are two tables. The first is 'Foreclosure Filings' with columns: Block Lot, Year, Filing Date, Case Nu..., Case Type, Plaintiff, Defendant, and Partia. It contains five rows of data. The second is 'Vacant Building Notices' with columns: Block Lot, Notice Year, Notice Date, Notice Number, and Status. It shows 'No rows found'. At the bottom left, there are 'Display:' buttons for 'Table' and 'Map'. The top right of the application has links for 'Welcome', 'About', 'Contact', and 'Help'.

Block Lot	Year	Filing Date	Case Nu...	Case Type	Plaintiff	Defendant	Partia
2960 042	2018	4/9/2018	24C1800...	Tax	Thornton ...	Jonathan ...	
0190 084	2018	5/3/2018	24C1800...	Tax	FNA DZ L...	Bockarie ...	
2451 005	2018	2/26/2018	24C1800...	Tax	Baltax 20...	Carl W Br...	
3211 095	2018	6/1/2018	24C1800...	Tax	Tark Deve...	UP6 Busi...	
3355A 007	2018	2/26/2018	24C1800...	Tax	Stonefield...	David V ...	

Block Lot	Notice Year	Notice Date	Notice Number	Status
No rows found				

Table view from the previous map

Find the Property Owner: State Department of Assessments and Taxation (SDAT)

- ❖ Real Property Data Search:
<http://sdat.dat.maryland.gov/RealProperty/Pages/default.aspx>
- ❖ Business Entity Search:
<https://egov.maryland.gov/BusinessExpress/EntitySearch>



DEPARTMENT OF ASSESSMENTS & TAXATION



HOME ABOUT REAL PROPERTY BUSINESSES FORMS & APPLICATIONS STATS & REPORTS SERVICES

Real Property Data Search

[Guide to searching the database](#)

THE TERMS OF USE for the SDAT website prohibit any form of automatic or robotic data collection, extraction or copying, such as data mining or web scraping. Violation of any Term of Use immediately terminates the user's license or permission to access and/or use SDAT's website. See full statement of the TERMS OF USE at <http://dat.maryland.gov/about/Pages/Website-Usage-Statements.aspx>.

If you experience difficulties using this system try either Internet Explorer, Chrome or Firefox to complete a successful data search.

Select the county in which to search:

BALTIMORE CITY



Select the search method to proceed:

STREET ADDRESS



Continue



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- ABOUT
- REAL PROPERTY
- BUSINESSES
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- SERVICES

Real Property Data Search

[Guide to searching the database](#)

Enter Premises Address for BALTIMORE CITY

Street Number:



Street Number is not required.

Street Name:



Do not enter street name suffixes (Avenue, Street, Lane, etc.)



- [New Search](#)
- [Previous](#)
- [Next](#)

Account Identifier: Ward - 13 Section - 12 Block - 3670A Lot - 021

Owner Information

Owner Name: 3355 KESWICK ROAD LLC **Use:** COMMERCIAL
Mailing Address: 623 W 34TH ST. STE 300 **Principal Residence:** NO
BALTIMORE MD 21211-0000 **Deed Reference:** /18623/ 0065

Location & Structure Information

Premises Address: 3355 KESWICK ROAD **Legal Description:** 155X300
BALTIMORE 21211-2648

Map:	Grid:	Parcel:	Sub District:	Subdivision:	Section:	Block:	Lot:	Assessment Year:	Plat No:
0013	0000	0000		0000	12	3670A	021	2017	Plat Ref:

Special Tax Areas: **Town:** NONE
Ad Valorem:
Tax Class:

Primary Structure Built	Above Grade Living Area	Finished Basement Area	Property Land Area	County Use
1899	27263		46,500 SF	67210

Stories	Basement	Type	Exterior	Full/Half Bath	Garage	Last Major Renovation
		OFFICE BUILDING				

Value Information

	Base Value	Value	Phase-in Assessments	
		As of	As of	As of
		01/01/2017	07/01/2017	07/01/2018
Land:	830,000	830,000		
Improvements	2,710,200	2,710,200		
Total:	3,540,200	3,540,200	3,540,200	3,540,200
Preferential Land:	0			0

Transfer Information

Seller: 1899 LIMITED LIABILITY COMPANY **Date:** 11/14/2016 **Price:** \$2,525,000
Type: NON-ARMS LENGTH OTHER **Deed1:** LGA /18623/ 0065 **Deed2:**



Maryland Business Express

Home

Log In / Create Account

Business Entity Search, Certificate of Status & Document Order

Use this Business Search to:

- Determine if a name is available in Maryland (if listed and active it is NOT available)
- Search for business entity filings made with the Maryland Department of Assessments and Taxation
- Order Certificate of Status and other documents

Business Search

Search By: Business Name

Enter any number of characters of the business name. A wildcard search will only be performed on the business name if more than two characters are entered, otherwise an exact search will be performed.

Business Name: 3355 Keswick

Search

Your Progress

Business Entity Search

General Information

Document Order

Contact Information

Review Order

Payment

Payment Complete

Support

Business Entity Search, Certificate of Status & Document Order

Use this Business Search to:

- Determine if a name is available in Maryland (if listed and active it is NOT available)
- Search for business entity filings made with the Maryland Department of Assessments and Taxation
- Order Certificate of Status and other documents

Business Search

Search By:

Enter any number of characters of the business name. A wildcard search will only be performed on the business name if more than two characters are entered, otherwise an exact search will be performed.

Business Name:

1 businesses found. Click Department ID to view and order documents.

Department ID: [W17378217](#)

Business Name: 3355 KESWICK ROAD, LLC

Status: Active

Your Progress

→ Business Entity Search

General Information

Document Order

Contact Information

Review Order

Payment

Payment Complete

Business Entity Search, Certificate of Status & Document Order

3355 KESWICK ROAD, LLC: W17378217

[Order Documents](#)

- General Information
- Filing History**
- Personal Property

General Information

Department ID Number: W17378217

Business Name: 3355 KESWICK ROAD, LLC

Principal Office: 623 WEST 34TH STREET
SUITE 300
BALTIMORE MD 21211

Resident Agent: IRA J. MILLER
623 WEST 34TH STREET
SUITE 300
BALTIMORE MD 21211

Status: ACTIVE

Good Standing: THIS BUSINESS IS IN GOOD STANDING
[» Order Certificate of Status](#)

Business Type: DOMESTIC LLC

Business Code: ENTITIES OTHER THAN CORPORATIONS

Date of Formation/ 07/18/2016
Registration:

State of Formation: MD

Stock Status: N/A

Close Status: N/A

- Your Progress
- Business Entity Search
- General Information**
- Document Order
- Contact Information
- Review Order
- Payment
- Payment Complete
- 🔗 Support**

Find the Property Owner: Maryland Judiciary Case Search

❖ Maryland Judiciary Case Search:

❖ <http://casesearch.courts.state.md.us>

MARYLAND JUDICIARY

Maryland Judiciary Case Search

MARYLAND JUDICIARY

This website provides public access to the case records of the Maryland Judiciary. Access to these records is governed by Maryland Rules 16-1001 through 16-1011, effective October 1, 2004. Acceptance of the following agreement is required to continue.

In Maryland, laws exist to ensure that state government is open and that the public has access to appropriate records and information in its possession. At the same time, both state and federal laws provide exceptions that serve various needs, including the privacy of individuals.

While much information is made available to the public through this site, some information may be restricted or require registration to obtain. All of the information collected at this site becomes a public record that may be subject to inspection and copying by members of the public, unless an exemption in law exists.

Note:
If you believe information provided is inaccurate, please send written notice to the court where the original record was created or filed. For courthouse locations and contact information, see: <http://mdcourts.gov/courtsdirectory/index.html>

I have read, understand and agree to the terms, conditions, and limitations noted above

Continue

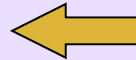
EFFECTIVE JULY 9, 2013 CASE SEARCH TO DISPLAY DATE OF BIRTH
<http://www.courts.state.md.us/reference/noticerule13221eff070913.html>

Additional Information:
Maryland Access Rule: <http://mdcourts.gov/access/ro-accesstocrecords.pdf>
Case Search Frequently Asked Questions (FAQ's): <http://mdcourts.gov/casesearch2/faq.html>
Case Search Notices: <http://mdcourts.gov/casesearch2/notice.html>
Maryland Judiciary Homepage: <http://mdcourts.gov>

Select the appropriate radio button to search cases by Person or Company.

Company Person

Company Name



Party Type

Case Type All Case Types Civil Criminal Traffic Civil Citation

Court System Both Circuit and District Courts Circuit Court Only District Court Only

County

Filing Date

Format:
MM/DD/YYYY

Range
(from/to)

to

Exact
Date:



Search

Reset

Search By Case Number

Court (Select County for Circuit Court.)

Case Number (You may omit dashes "-" during input. For Traffic, you may omit leading zeroes.)

Get Case

Reset

[Frequently Asked Questions](#)

Note: Initial Sort is by Last Name. Sorting by other columns is available by clicking on the de

Case Number	Name	Date of Birth	Party Type	Court	Case Type	Case Status	
24C03002564	524 E North Avenue, Baltimore, Md 21202		Other	Baltimore City Circuit Court	Foreclosure Rights Of Redemption	Closed/Inactive	04,

CaseSearch will only display results for cases that exist and for which the case's existence or a person's identity is not protected information under Md.Rules 16-10

One item found.

1

Related Persons Information

(Each Related person is displayed below)

Party Type: **Property Address** Party No.: **1**

Business or Organization Name: **1907 E Oliver Street, Baltimore, MD 21213**

Address: **MR SHERIFF:**

City: **BALTIMORE** State: **MD** Zip Code:

Party Type: **Property Address** Party No.: **2**

Business or Organization Name: **1742 E Oliver Street, Baltimore, MD 21213**

Address: **MR SHERIFF:**

City: **BALTIMORE** State: **MD** Zip Code:

Party Type: **Property Address** Party No.: **3**

Business or Organization Name: **2403 Orleans Street, Baltimore, MD 21224**

Address: **MR SHERIFF:**

City: **BALTIMORE** State: **MD** Zip Code:

Party Type: **Property Address** Party No.: **4**

Business or Organization Name: **2041 E Hoffman Street, Baltimore, MD 21213**

Address: **MR SHERIFF:**

City: **BALTIMORE** State: **MD** Zip Code:

Party Type: **Property Address** Party No.: **5**

Business or Organization Name: **2013 E Hoffman Street, Baltimore, MD 21213**

Address: **MR SHERIFF:**

City: **BALTIMORE** State: **MD** Zip Code:

Party Type: **Property Address** Party No.: **6**

Business or Organization Name: **2303 E Biddle Street, Baltimore, MD 21213**

Address: **MR SHERIFF:**

City: **BALTIMORE** State: **MD** Zip Code:

Party Type: **Property Address** Party No.: **7**

Business or Organization Name: **1306 Aisquith Street, Baltimore, MD 21202**

Address: **MR SHERIFF:**

City: **BALTIMORE** State: **MD** Zip Code:

Find the Property Owner: Other sites

- ❖ Maryland Land Records (login and password required):
 - ❖ <https://mdlandrec.net/main/index.cfm>
- ❖ Bid Baltimore - tax sale (login and password required):
 - ❖ <https://www.bidbaltimore.com/main>
- ❖ Baltimore City
 - ❖ License Search: Multi-Family Dwellings, Rooming Houses and Property Registration:
http://cels.baltimorehousing.org/reg/Reg_MFD_Search.aspx
 - ❖ Foreclosure Registry: Baltimore City Housing Legal Section, 410-396-4140

Research the Property

▶ Baltimore Housing

▶ Search for Violations and Citations:

http://cels.baltimorehousing.org/Search_On_Map.aspx

▶ MD Judiciary Case Search

❖ <http://casesearch.courts.state.md.us>

BALTIMORE HOUSING

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This list contains citations issued by Baltimore Housing since July 14, 2009. This is not a complete citation history. Please be aware that the address associated with the citation is the location of the violation. If you are the owner of a property listed here you may not have received the citation because others may be legally responsible for the violation. Examples include: citations issued to the tenant or occupant; citations for illegal dumping; and citations to neighboring properties owners where the trash was placed near the address listed.

Record Count: 192 Citation (To organize your search click on the appropriate heading.)

Citation Number	Description	Address	Issue Date	District	Neighborhood
53816720	High Grass and Weeds	208 W 29TH ST	8/12/2015	540	REMINSTON
53899932	Fail to abate Viol notice	317 W 30TH ST	8/25/2015	540	REMINSTON
53704516	Work without or outside scope of permit	2729 FOX ST	1/06/2015	540	REMINSTON
53833311	High Grass and Weeds	3100 FOX ST	8/25/2015	540	REMINSTON

Maryland Judiciary Case Search By Company

Search for [Circuit Court Judgments and Liens](#)

Select the appropriate radio button to search cases by Person or Company.
 Company Person

Company Name:

Party Type: Default All

Case Type: All Case Types Civil Criminal Traffic Civil Citation

Court System: Both Circuit and District Courts Circuit Court Only District Court Only

County:

Filing Date: Range (from/to) to Exact Date:

Format: MM/DD/YYYY

Search By Case Number

Court: (Select County for Circuit Court.)

Case Number: (You may omit dashes "-" during input, for Traffic, you may omit leading zeroes.)

[Frequently Asked Questions](#)

311 Data

- ▶ Open Baltimore: search 311 records at <https://data.baltimorecity.gov/>
- ▶ Housing citations: <https://data.baltimorecity.gov/City-Services/Liquor-Licenses/xv8d-bwgi/data>
- ▶ Vacant buildings: <https://data.baltimorecity.gov/Housing-Development/Vacant-Buildings/qqcv-ihn5/data>
- ▶ Liquor licenses: <https://data.baltimorecity.gov/City-Services/Liquor-Licenses/xv8d-bwgi/data>



Liquor Licenses

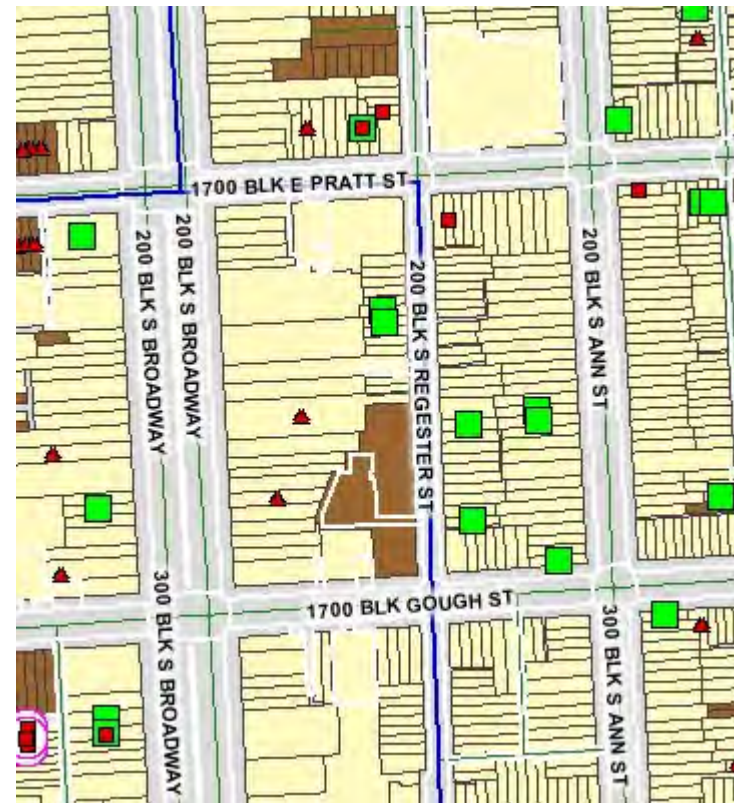
No description provided

Find in this Dataset
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LicenseNo	SubCL	LicenseNo	LicenseDate	LicenseExp	LicenseYear	LicenseFee	CertificateNum	LicenseSta	LicenseeFirstNa	LicenseeLastNa	TradeName	CorpName
.BD7	BWL	171	05/01/2003	04/30/2004	2003	\$1,320.00	1272	Renewed	JOSEPH D.	MYNAR	RED ROOSTER	RED ROOSTER, INC.
.BD7	BWL	171	05/01/2003	04/30/2004	2003	\$1,320.00	1272	Renewed	STEPHEN	MYNAR	RED ROOSTER	RED ROOSTER, INC.
A	BWL	089	05/01/2003	04/30/2004	2003	\$715.00	0272	Renewed	GARY S.	MOREE	BAY ISLAND SEAFOOD	BAY ISLAND SEAFO
A	BWL	089	05/01/2003	04/30/2004	2003	\$715.00	0272	Renewed	JANICE	MOREE	BAY ISLAND SEAFOOD	BAY ISLAND SEAFO
A	BWL	089	05/01/2003	04/30/2004	2003	\$715.00	0272	Renewed	LOREN	SHAPHES	BAY ISLAND SEAFOOD	BAY ISLAND SEAFO
.BD7	BWL	403	05/01/2003	04/30/2004	2003	\$1,320.00	1506	Renewed	JOY	MARTIN (IND&PR)	CLUB CHARLES-ZODIAC	MARTIN & KAHOE, I
.BD7	BWL	078	05/01/2003	04/30/2004	2003	\$1,320.00	1178	Renewed	ROSEMARY	THOMPSON	CLUB ORPHEUS	CLUB MITCHELL, IN
.BD7	BWL	078	05/01/2003	04/30/2004	2003	\$1,320.00	1178	Renewed	SEAN M.	THOMPSON	CLUB ORPHEUS	CLUB MITCHELL, IN
VB	BW	006	05/01/2003	04/30/2004	2003	\$165.00	0066	Renewed	BOK RYE	OH	CHARLIE & DEE CARRYOUT	N/A
VB	BW	006	05/01/2003	04/30/2004	2003	\$165.00	0066	Renewed	YOUNG H.	OH	CHARLIE & DEE CARRYOUT	N/A
.BD7	BWL	159	05/01/2003	04/30/2004	2003	\$1,320.00	1260	Renewed	EDWARD	BAZEMORE	GLASS DOOR LOUNGE	GLASS DOOR LOUN
.BD7	BWL	159	05/01/2003	04/30/2004	2003	\$1,320.00	1260	Renewed	FAITH	BAZEMORE	GLASS DOOR LOUNGE	GLASS DOOR LOUN
.BD7	BWL	391	05/01/2003	04/30/2004	2003	\$1,320.00	1494	Renewed	JOSE	RIVERA	ROSITA'S RESTAURANT	TIENDA ROSITA, INC
.BD7	BWL	391	05/01/2003	04/30/2004	2003	\$1,320.00	1494	Renewed	ROSA	RIVERA	ROSITA'S RESTAURANT	TIENDA ROSITA, INC
.BD7	BWL	530	05/01/2003	04/30/2004	2003	\$1,320.00	1655	Renewed	BRETT R.	MYERSON, ESQUIRE	SECURED CREDITOR	N/A
.BD7	BWL	530	05/01/2003	04/30/2004	2003	\$1,320.00	1655	Renewed	STEPHEN	WILLIAMS	SECURED CREDITOR	N/A
A	BWL	213	05/01/2003	04/30/2004	2003	\$715.00	0399	Renewed	ANGEL E.	EVANS	A & A LIQUORS	N/A
B	BWL	077	05/01/2003	04/30/2004	2003	\$1,100.00	0577	Renewed	GEORGE	TSERKIS	BAYVIEW/CAPTAIN JAMES LANDI...	NESTOS CONTRAC
B	BWL	077	05/01/2003	04/30/2004	2003	\$1,100.00	0577	Renewed	JOHN	TSERKIS	BAYVIEW/CAPTAIN JAMES LANDI...	NESTOS CONTRAC
B	BWL	077	05/01/2003	04/30/2004	2003	\$1,100.00	0577	Renewed	NICK	TSERKIS	BAYVIEW/CAPTAIN JAMES LANDI...	NESTOS CONTRAC
.BD7	BWL	416	05/01/2003	04/30/2004	2003	\$1,320.00	1519	Renewed	NEDTRIA	GUY	EVERYDAY'S	EVERYDAY'S, LLC

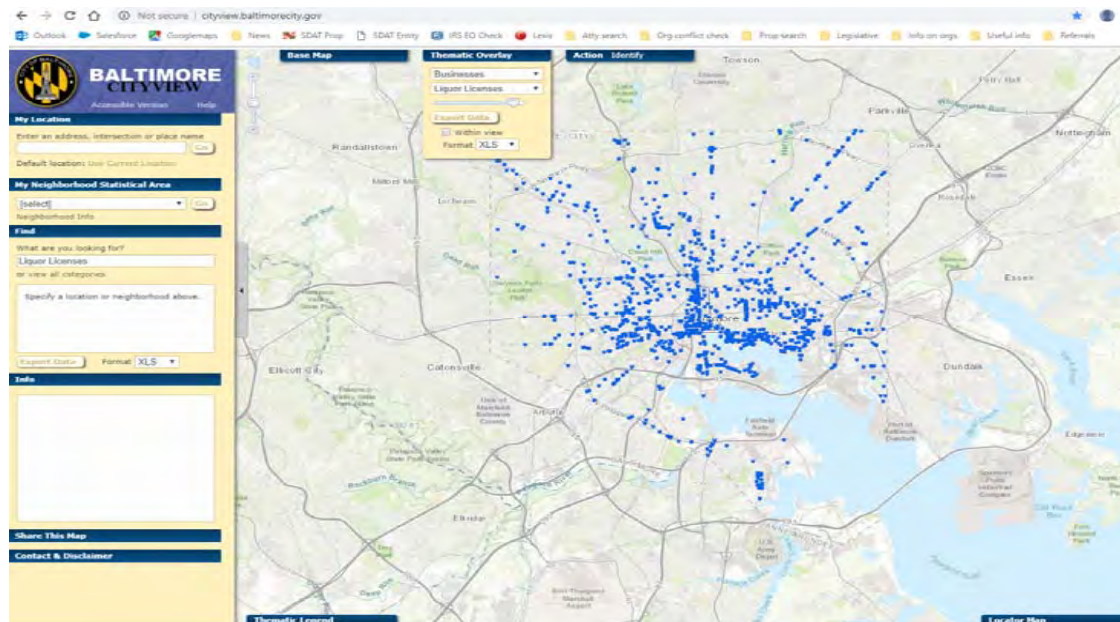
Code Enforcement

- ▶ Active violations
(http://cels.baltimorehousing.org/Search_On_Map.aspx)
 - ▶ Search by neighborhood and see where court orders obtained and which properties have been declared vacant
- ▶ Vacants to Value
(<http://www.vacantstovalue.org/PropertySearch.aspx>)
 - ▶ Includes information about projected auction date



Liquor Licenses

- ▶ Baltimore CityView: <http://cityview.baltimorecity.gov/>
- ▶ At the top, under “Thematic Overlay” choose “Businesses” from the first drop down menu and then “Liquor Licenses” from the second drop down menu



Other Useful Websites

- ▶ Baltimore Housing Permit Search:
 - ▶ http://cels.baltimorehousing.org/Search_TM_MAP.aspx
- ▶ Vacants to Value:
 - ▶ <http://www.vacantstovalue.org/Explore.aspx>
- ▶ Real Property Tax Records:
 - ▶ <http://cityservices.baltimorecity.gov/realproperty/>
- ▶ City View:
 - ▶ <http://cityview.baltimorecity.gov/>
- ▶ Baltimore Neighborhood Indicators Alliance:
 - ▶ <http://bniajfi.org/>

Research on Property and Owner

- ▶ Can be helpful to have a lawyer
- ▶ Community Law Center's *Strengthening Baltimore's Neighborhoods: A Legal Handbook for Community Associations*



Develop Contacts for City Advocacy

- ❖ To address:
 - ❖ When you feel inspections have been insufficient
 - ❖ Working together on nuisance property issues
 - ❖ Issues like broken up sidewalks
- ❖ If a vacant lot is owned by the City, consider entering into an Adopt-a-Lot agreement

Housing Code Enforcement

- ▶ Get to know your Housing Code Enforcement contacts:
<http://cels.baltimorehousing.org/DistInfo.aspx>

District	District Number	Address	Phone
Central	100	417 E. Fayette St, 21202	410-396-4161
Southeast	200	3411 Bank Street, 21224	410-545-6521
Eastern	300	3411 Bank Street, 21224	410-545-6521
Northeast	400	5225 York road, 21212	410-545-7550
Northern	500	5225 York road, 21212	410-545-7550
Northwest	600	3939 Reisterstown Road, 21215	410-396-7736
Western	700	3939 Reisterstown Road, 21215	410-396-7736
Southwest	800	501 Athol Ave 21229	410-545-1851
Southern	900	501 Athol Ave 21229	410-545-1851

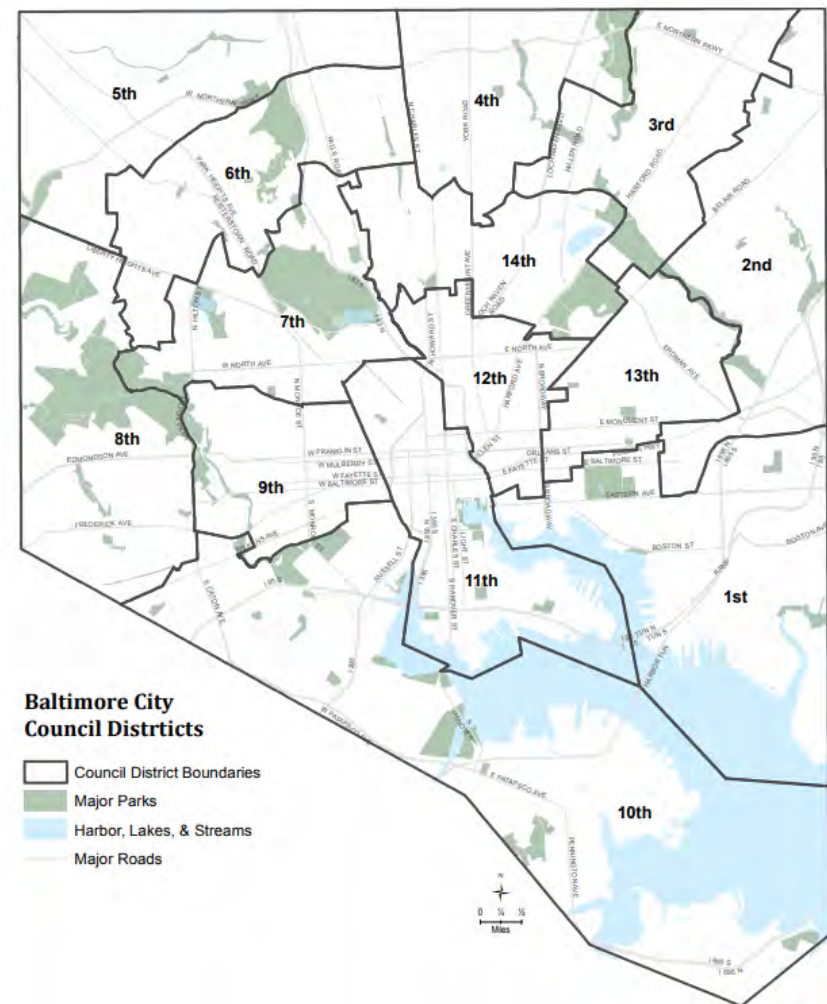
Department of Planning

- ▶ Get in touch with the Department of Planning (meet the Planner for your district): <https://planning.baltimorecity.gov/planning-divisions/comprehensive>

Planning District	Name	Email	Phone
North	Reni Lawal	Reni.Lawal@baltimorecity.gov	410-396-3957
Northwest	James Ashford	James.Ashford@baltimorecity.gov	410-396-2929
Northeast	Carmen Morosan	Carmen.Morosan@baltimorecity.gov	443-984-4000
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Mayor and City Council

- ❖ Find your City Council District:
<http://www.baltimorecitycouncil.com/council-district-map>
- ❖ Contact your City Council representative for assistance:
<http://www.baltimorecitycouncil.com/council-members>
- ❖ Reach out to the Mayor's Office of Constituent Services:
<https://mayor.baltimorecity.gov/help>



Legal Assistance from Community Law Center

- ▶ Forming, reviving, or maintaining a nonprofit (bylaws, incorporation, and 501(c)(3) tax exemption applications);
- ▶ Leasing or transferring real property;
- ▶ Zoning appeals;
- ▶ Drafting and negotiating contracts;
- ▶ Employment issues;
- ▶ Copyright and trademark issues;
- ▶ Nuisance properties (vacant, abandoned, drug nuisance)
- ▶ Liquor license protests; and
- ▶ Much, much more!

Legal Assistance from Community Law Center

- ▶ How to Start a Nonprofit Organization in Maryland handbook
- ▶ Sample documents
- ▶ Workshops and trainings for Boards
- ▶ Apply for legal services to work with a volunteer attorney
- ▶ Steps to Take Before Working with an Attorney
 - ▶ Have a Board of Directors in place
 - ▶ Develop a mission statement and plan for programs/activities, fundraising, etc.
 - ▶ Develop a budget
 - ▶ Draft bylaws (see sample - CLC can also help with this)
 - ▶ If applying for 501(c)(3): business plan or narrative description of nonprofit's goals and activities



We're here to help!

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www.communitylaw.org

[www.facebook/CommunityLawCenter](https://www.facebook.com/CommunityLawCenter)

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To apply for legal assistance, contact:

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Shana Roth-Gormley at x118 or ShanaR@communitylaw.org